



## West Tech Plan 2.0 (GCRR)

**Program & Curriculum Committee:** Dr. Christiansen, Mr. Hepburn, Dr. Licata, Dr. Vallejo, Dr. Vargas, Mr. Barch  
**Facilities & Operations Committee:** Dr. Fennoy, Wanda Paul

If you have question or input please contact the following:

For West Tech Programs: Charlene Ford - [charlene.ford@palmbeachschools.org](mailto:charlene.ford@palmbeachschools.org)

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Activity/ Task	Programmatic	Operational/ Facilities	Status
<p><b>In Progress with target date of Board approval is Dec 2017 12/01/17 update. Minor changes being done in legal that was requested by Exec Cabinet. Expecting the document today and forwarding to Andrew Watt and PBSC admin. 2/14/18</b></p> <p><b>met with PBSC 2/5/18 and discussed their response regarding MOU. They feel a formal arrangement is not necessary and did not want us to pursue future (unknown) vocations without going through them. A very amenable meeting with both sides agreeing we are in this together. Next meeting schedule for 2/26 where it is imperative to get finalization so we can prepare for new programs in fall. NOTE: Our legal rep feels a written document is necessary. (pl)</b></p>	X		<b>In Progress</b>
<p><b>Design and Implementation for SY18 Academies and Adult Programs</b></p> <ul style="list-style-type: none"> <li>● proposed master schedule - complete</li> <li>● class offerings - complete</li> <li>● transportation - complete</li> <li>● food service - complete</li> <li>● facilities - complete</li> </ul>	X		<b>In Progress</b>



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<ul style="list-style-type: none"> <li>● instructional and ancillary materials, technology, equipment, furniture - incomplete - Funds Allocated 10.06.17; <b>UPDATE: all items received with exception of furniture and trainers as 12/06/2017 - anticipate receiving final items by 12/21/17</b></li> </ul>			
<p><b>Marketing and Public Relations FY18</b></p> <ul style="list-style-type: none"> <li>● Recruitment of Students for SY18 Academies and Adult Programs - Complete - Currently 53 students enrolled and attending</li> <li>● <b>UPDATE - 11/15/17: WTEC Website went live</b></li> <li>● <b>UPDATE - 12/06/17: It has been communicated to feeder schools that new students can enter this years academies in January 2018</b></li> <li>● <b>UPDATE - 12/06/17: Recruitment for Adult Education Spring Term runs December 11, 2017 - January 12, 2018</b></li> </ul>	X	X	<b>SY18 - Complete</b>
<p><b>Marketing and Public Relations FY19</b></p> <ul style="list-style-type: none"> <li>● Recruitment of Students for SY19 Academies and Adult Programs               <ul style="list-style-type: none"> <li>○ SY19 Choice Marketing Plan under development - will include strategies for secondary and adult students</li> <li>○ Included in Choice Booklet</li> </ul> </li> </ul>	X	X	<b>SY19 - In Progress/Ongoing</b>



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<ul style="list-style-type: none"> <li>○ PBC Showcase of Schools on October 17, 2017 4:00 pm at the South Florida Fairgrounds and Expo Center</li> <li>○ WTEC Open House for current and prospective students to be held on November 7, 2017 at 6:00 pm</li> <li>○ Presentation to Grade 8 students at PMS November 11, 2017; LSMS presentation postponed and will be rescheduled</li> </ul>			
<b>Recruitment of Faculty and Staff for SY18</b>	X		<b>Complete</b>
<b>Recruitment of Faculty and Staff for SY19</b>	X		<b>Needs Further Input and Development</b>
<b>Research and Development of Future Academy and Workforce Development Offerings</b> <ul style="list-style-type: none"> <li>● Engaged in site visits of new and established like programs/schools (Seminole Ridge, South Tech, Inlet Grove, Ridge HS, Polk State, Atlantic Tech)</li> <li>● Communicated and met with various stakeholders that have an interest in WTEC (GCRR, LORE, Ministerial Alliance, Palm Beach State College, FTS, Adult Education, Choice and Career Options)</li> <li>● Received formal input from the Mayors of the Tri-Cities (August, 2017)</li> </ul>	X		<b>In Progress</b>



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<ul style="list-style-type: none"> <li>Conducted formal survey of local businesses with the assistance of Belle Glade CofC, Pahokee CofC, Central PB CofC, GCRR, LORE)</li> <li>Engaged prospective educational partners concerning program development (ie. F4 - Future Flyers Foundation of Florida, The South Florida Accelerator/Coding Academy, WyoTech)</li> </ul>			
<b>Research and Development of Proposed Budgets for Future Academy and Workforce Development Offerings</b>	X	X	Needs Further Input and Development
<b>Address Fire, Safety, and Compliance Needs in Building 1</b>		X	In Progress
<b>Facility Upgrades</b> Grant:  Phase 1 <ul style="list-style-type: none"> <li>Chiller replacement - completed (final payment in progress)</li> <li>Cooling Tower - Complete (final payment in progress)</li> <li>Megatronic Portable - Complete (lease agreement)</li> </ul> Phase 2 <ul style="list-style-type: none"> <li>Design work - (in progress REG Architect)</li> <li>Fire Alarm Installation - April 2018</li> </ul>		X	In Progress



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<ul style="list-style-type: none"> <li>● HVAC Lab building 7</li> <li>● ADA compliance for adjacent restrooms - April 2018</li> </ul> <p>Phase 3</p> <ul style="list-style-type: none"> <li>● Educational Plant Survey results Feb./Mar 2018 will determine next steps in regards to building status</li> <li>● Big Box structure or flex space (non-grant)</li> <li>● West Transportation/Maintenance Facility (non-grant)</li> </ul>			
<p><b>Develop and implement all aspects of the HVAC instructional program</b></p> <ul style="list-style-type: none"> <li>● staff recruitment</li> <li>● class schedule</li> <li>● instructional and ancillary materials</li> <li>● equipment and technology</li> <li>● furniture</li> <li>● PBSC and PB Schools HVAC Program Partnership (pending MOU approval)               <ul style="list-style-type: none"> <li>● Discussing co-use agreement and timeline for renovation and outfitting lab</li> <li>● Develop agreement for maintenance of lab and equipment based on use by each entity</li> </ul> </li> </ul>	X		<b>Needs Further Input and Development</b>
<p><b>Develop RFP for FY19 Adult Workforce Development Contractors/Vendors</b></p>	X	X	<b>Needs Further Input and Development</b>



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<p><b>West Tech Marquee</b></p> <ul style="list-style-type: none"> <li>● Project approved by the Superintendent and being fully purchased by the school district</li> <li>● Purchase and installation is being expedited</li> <li>● Committee formed and working on logistics and operations of marquee</li> </ul>		X	<b>In Progress</b>
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